

Blaby District Council

Cabinet Executive

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| Date of Meeting | 27 November 2024 |
| Title of Report | Corporate Action Plan 2024-25 Mid-Year Progress Report This is not a Key Decision and is on the Forward Plan |
| Lead Member | Cllr. Terry Richardson - Leader of the Council |
| Report Author | Business Systems, Performance & Information Manager |
| Strategic Themes | All Themes: Enabling our communities and supporting our vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people. |

1. What is this report about?

- 1.1 The purpose of this report is to update members on the progress of actions outlined in the Corporate Action Plan 2024-25. The action plan was approved by Council on 27 February 2024.

2. Recommendation(s) to Cabinet Executive

- 2.1 That Members note the progress made against the Corporate Action Plan 2024-25.

3. Reason for Decisions Recommended

- 3.1 It is important that Elected Members and staff are familiar with how the Council is delivering against its agreed actions and priorities.

4. Matters to consider

- 4.1 Background

The Council's vision for the district and its key strategic themes are set out in 'Blaby District Plan 2024 - 2028'.

The vision is "*to ensure that Blaby District is a great place to live, work and visit.*"

The role of the 'Corporate Action Plan' is to outline specific projects planned for the forthcoming period that will contribute significantly to the aspirations set out in the Blaby District Plan.

The purpose of this mid-year report is to provide an update on the progress of each of those projects.

In total, there were 46 projects contained within the Action Plan for 24-25 which are categorised by their alignment to one of the five strategic themes of the Blaby District Plan 2024-28.

The projects cover some significant areas, such as the purchase and utilisation of our own temporary accommodation units, the DEFRA lets go project, and the ongoing plans to implement statutory food waste collections by 2026. We are also in the process of reviewing the housing team's resources to enable them to respond to the increasing demands regarding temporary accommodation and homelessness.

The near completion of our online 'Citizens Access Portal' project will enable our residents to have much greater self-service accessibility to their Council Tax, Benefits and Business Rate accounts.

Several projects also continue our progress towards reaching carbon neutrality in 2030, whilst another set of projects demonstrate our commitment to further improving the health and leisure opportunities in the district.

Although our work to improve the district for our residents, visitors and businesses will always be our priority, we also strive to continually improve the Council's internal operations and efficiency. The projects contributing to the 'Ambitious & Well Managed Council' theme demonstrate this, with substantial progress in the delivery of our Transformation Program and ICT provision being particularly significant.

Overall progress is strong, with several projects already completed and the majority reporting over 50% completion.

It should also be noted that a selection of the projects are relatively long-term endeavors, realistically taking longer than a year to complete. Therefore, a continuation of some items in future Action Plans is likely.

4.2 Proposal(s)

The progress of the actions outlined in the Corporate Action Plan 2024-25 is detailed in the report at Appendix A. Members are invited to review the progress report.

4.3 Relevant Consultations

The Senior Responsible Officer of each project was consulted to gain the most recent and relevant information.

4.4 Significant Issues

There are none within this report, however, individual projects may have associated issues, and these will be detailed in the appended report.

- 4.5 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. Environmental impact

- 5.1 Any environmental impacts will be outlined alongside each individual project where relevant. However, our journey to Net Zero is a key priority for the Council and there are specific actions within the annual plan which support the delivery of this priority.

- 5.2 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

6. What will it cost and are there opportunities for savings?

- 6.1 The annual budget, approved by Council in February each year, supports the delivery of the actions contained within the Corporate Action Plan.

7. What are the risks and how can they be reduced?

| Current Risk | Actions to reduce the risks |
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| That the projects and actions within the Corporate Action Plan 2024-25 are not sufficiently progressed, meaning the key strategic objectives found in the Blaby Plan may also be diminished. | The delivery of the action plan will be monitored by SLT with reports to Council on a six-monthly basis. In addition, relevant Portfolio Holders will be kept up to date with specific activities. |
| Council members are unaware of key projects and their progress, meaning they are unable to exert any influence or communicate this to residents, business and other stakeholders. | The provision of the appended progress report in addition to frequent updates to cabinet members collectively and portfolio holders individually. |

8. Other options considered

- 8.1 No other options were considered. It is important that residents, partners, Elected Members, and staff are familiar with how the Council is delivering against its agreed actions and priorities.

9. Appendix

9.1 Appendix A – Corporate Action Plan 24-25 Mid-Year Progress Report

10. Background paper(s)

10.1 [Blaby District Plan 2024-2028](#)

10.2 [Corporate Action Plan 2024-25](#)

11. Report author's contact details

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